



المدرسة الهندية - مسقط

INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

ص.ب : ٢٤٧٠ . روي. الرمز البريدي : ١١٢. سلطنة عمان. هاتف : ٢٤٧٠٢٥٦٧ , ٢٤٧٨٤٠٥٥ , ٢٤٧٨٤٠٦٩ , ٢٤٧٨٤٠٩٧ - فاكس : ٢٤٧٩٤٩١٩
P.O. Box: 2470, Ruwi, Postal Code: 112, Sultanate of Oman - Tel.: 24784097, 24784069, 24784055, 24702567 - Fax : 24794919
Email : ismoman@omantel.net.om Website: www.ismoman.com



ISM/PRN/200/2024-25

December 1, 2024

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,
Greetings from Indian School Muscat!

NEWLY JOINED STAFF

We warmly welcome the following newly joined staff to Indian School Muscat.

- Harish Kumar Ravichandran (Primary Section)
- Sandhya Mukundan Sreedharan (Primary Section)
- Srinivasan Ramachandran (Middle Section)
- Manivannan Govindasamy (Middle Section)
- Mufnaz Velluvakandy Chalu Valappil (Administration)
- Azhar Zaffar Ahmed Nadimulla Shaikh (Administration)

WINTER BREAK

The Winter break Schedule 2024-2025 for classes KG to XII is as follows:

Last working Day for Students: **Thursday, December 19, 2024**

Winter Vacation (2024-25): **Sunday, December 22, 2024 to Sunday, January 5, 2025**

Reporting Day for Students: **Monday, January 6, 2025**

All classes (KG to STD XII) shall resume after Winter Break on **Monday, January 6, 2025.**

SUMMER & WINTER BREAK (2025-26)

The Summer and Winter break Schedule for the next academic year 2025-2026 is as follows:

Summer Break Schedule 2025-26: (KG to Std. XII)

Last Working Day for Students: **Thursday, June 05, 2025**

Summer Vacation 2025-26: **Sunday, June 08, 2025 to Sunday, July 27, 2025**

Reporting Day for Students: **Monday, July 28, 2025.**

All classes (KG to STD XII) shall resume after Summer Break on **Monday, July 28, 2025.**





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Winter Break Schedule 2025-26: (KG to Std. XII)

Last Working Day for Students: **Thursday, December 18, 2025**

Winter Vacation 2025-26: **Sunday, December 21, 2025 to Sunday, January 04, 2026.**

Reporting Day for Students: **Monday, January 05, 2026.**

All classes (KG to STD XII) shall resume after Winter Break on **Monday, January 05, 2026.**

CHRISTMAS AND NEW YEAR HOLIDAY

The School Office and Fee Counter will remain closed on **Wednesday, December 25, 2024** and **Wednesday, January 1, 2025** on account of “Christmas and New Year”, respectively.

BOOK STORE

The Book store is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. The book store will be closed during the winter vacation from **December 22, 2024 to January 5, 2025.**

SCHOOL OFFICE

The School office is open on all working days (Sunday to Thursday) from 7.00 a.m. to 3.00 p.m.

SCHOOL OFFICE TIMING DURING WINTER VACATION

The school office will be operational during the **winter vacation (December 22, 2024 to January 5, 2025)** as per the following schedule and timing.

Date	Office Timing
December 22, 2024 to January 5, 2025	8.00 a.m. to 1.00 p.m.





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FEE COUNTER

The fee counter will be operational during the **winter vacation (December 22, 2024 to January 5, 2025)** as per the following schedule and timing.

Date	Fee collection Timing
December 22, 2024 to January 5, 2025	8.00 a.m. to 12.45 p.m.

Please note that the school fee counter will not be open on Saturdays during the winter vacation from December 22, 2024 to January 5, 2025.

NEW CBSE INITIATIVES

Please note that CBSE initiatives will be intimated promptly as and when received officially. Till then, you are requested not to believe the unauthentic sources.

PRE-BOARD EXAMINATION – CLASSES X AND XII

The Pre - board exam for class X and XII will commence from **Sunday, December 1, 2024.**

SECOND PERIODIC TEST FOR CLASSES IX AND XI

The Periodic Test II for class IX and XI will commence from **Sunday, December 1, 2024.**

PARENT TEACHER MEETING – CLASSES X AND XII

Parent Teacher Meeting for class X and XII will be conducted on **December 17, 2024.** A detailed circular regarding the same will follow.





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SECOND PERIODIC TEST FOR CLASSES V TO VIII

The Second Periodic Test for Classes V to VIII will commence on **Sunday, December 1, 2024**. The Time Table, portions, and blueprints have been uploaded on Moodle.

BLOOD DONATION CAMP - ISM@50

As part of the ISM Golden Jubilee Celebrations (ISM@50), the school will host a Blood Donation Camp on **Saturday, December 7, 2024**, from **8:00 a.m. to 1:00 p.m.** A flyer with registration details has been shared. Everyone is invited to join this noble cause and save lives by donating blood. Use the following link to register:

<https://forms.gle/AEvRWRTXeL8HL98C7>

WINTER STROKES - ISM@50

In commemoration of the Golden Jubilee of ISM (ISM@50), the Annual Art Exhibition, *Winter Strokes*, will be held on **December 14 and 15, 2024**. The inauguration will take place at 9:00 a.m. on Saturday, December 14, 2024, in the NMPH.

The event will feature two categories:

1. Exhibition of top paintings, sculptures, and similar works in the NMPH.
2. A competition featuring the best five paintings from Indian Schools across Oman. Students are encouraged to participate, and a detailed circular has been issued on the same.

ANNUAL SPORTS DAY FOR MIDDLE & SENIOR SECTIONS

The Annual Sports Day for the Middle and Senior Sections is scheduled for **Wednesday, December 18, 2024**, from 2:45 p.m. onwards.

PARENT TEACHER MEETING – PRIMARY SECTION

Parent Teacher Meeting (online) for Classes I – IV will be held on **Saturday, December 7, 2024**. A detailed circular regarding the same will follow.





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CHRISTMAS ASSEMBLY – PRIMARY SECTION

Special assembly for Christmas for classes I to IV will be conducted on **December 17, 2024** by class III.

BAGLESS DAY – PRIMARY SECTION

The Bagless day for classes I to IV will be on **Wednesday, December 18, 2024.**

ANNUAL SPORTS DAY – PRE PRIMARY SECTION

The Annual Sports Day for classes KG I & KG II will be held on **Wednesday, December 11, 2024** from **9:00 a.m.** onwards in the ISM Main School Ground. A detailed circular will be shared.

MATH WHIZZ COMPETITION FOR KG I & KG II

The Math Whizz competition for KG I and KG II will be held on **Tuesday, December 17, 2024** during the school hours.

FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m.

Parents are reminded that the Third Quarter (October - December) fee payment is due. The Third Quarter fee payment can be made with the applicable fine and further delay in payment will result in the increase in fine.

Parents are reminded that if the First Quarter (April - June 2024), Second Quarter (July - September 2024) and Third Quarter (October – December 2024) fee payments are overdue, the payment can be made with the applicable fine to avoid further increase in the fine. Those parents who have not paid the Second quarter and Third Quarter fee of their wards are expected to remit the fee without any further delay.





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The Quarter Wise fee details and the fine structure for the year 2024-25 are available on the Student Diary, School website, and Online Parent Portal/Mobile App. **The school fee can be paid monthly or quarterly as per the breakup given in the school diary and website. The School Fee can be paid online or through mobile banking by using the following means.**

1. **NEW PAYMENT GATEWAY FOR THE ONLINE BANKING**

Indian School Muscat has recently launched its portal for online fee payments, which will allow parents to pay their fee dues without having to visit the school. This facility is available for all the students from KG to STD XII. With this new online portal, the parents will be able to generate and receive the online fee payment receipt instantly. Also, they will be able to view all fee details and outstanding for the entire year.

The payment gateway link is available in the school website (www.ismoman.com) and can be accessed by clicking on the button “**Fee payment**” in the home page.

The payment supports debit cards issued in Oman and all credit cards. Parents can login to the payment portal using GR Number of the student and date of birth. The portal can be reached using the link or by scanning the following QR Code.

<https://epay.ismoman.org/>



2. **BANK MUSCAT MOBILE BANKING & ONLINE BANKING**

Parents may use online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “INDIAN SCHOOL MUSCAT” from the available options for the above online transactions and mobile banking.

3. **BANK MUSCAT CDM**

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**





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4. **FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)**

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting the School Fee Payment option. **Credit Cards and Debit Cards will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App through the following platforms or banking portals.**

- (i) Tasdeed Portal (www.tasdeed.om)
- (ii) Thawani Pay Mobile app (Available in Play Store and Apple Store)
- (iii) National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- (iv) Sohar International Bank (Mobile Banking)
- (v) Oman Arab Bank (Mobile Banking)
- (vi) Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using [Tasdeed or ONEIC](#), the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed.
Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

5. **FEE PAYMENT THROUGH DIRECT TRANSFER**

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: onlinefees@ismoman.com with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)





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NEW ADMISSIONS FOR THE YEAR 2024-25 & AFTERNOON SHIFT FOR CLASSES I & II

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through **Email: admissions@ismoman.com**.

The School Management Committee has decided to start the afternoon (second) shift for the students of classes STD I and II. **The proposed afternoon section will be held in the ISM main campus in Darsait and the timing will be from 1.30 p.m. to 5.45 p.m.**

Interested parents who wish to seek admission for their ward in the Afternoon Session (STD I and II) are requested to approach the school admission office with immediate effect to complete the admission procedure

ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send an email to info@ismoman.com.
- For all queries related to the academics and/or section ongoing/online classes, you are requested to contact the respective section AVPs/VPs. The respective email IDs are provided on the school website (<http://ismoman.com/administration.html>).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send an email to onlinefees@ismoman.com.
- Parents can view the academic performance, fee details, attendance, circulars, and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>.
- **The Mobile Application (Indian School Muscat)** can be downloaded from the Play Store or Apple Store. For any technical query regarding the access to parent portal or mobile application, please send an email to parentportal@ismoman.com by mentioning the GR. No. and the Name of the student.
- An experienced team of counselors is available for round-the-clock tele counseling 24x7 service at **90990444**.



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TRANSFER CERTIFICATES

Parents who would like to apply for a Transfer Certificate for their wards should submit the TC application in the prescribed form to the School office. **Please provide the resident card copy of the parent also along with the TC application in order to process the refundable deposit.**

The prescribed application form can be downloaded from the Admission page on the school website (www.ismoman.com) or can be collected from the admission office on any working day (Sunday to Thursday).

Please note that any further delay in submitting the TC application will result in a delay in issuing the TC on time.

GENERAL GUIDELINES

- The class teacher will be the first point of contact for any queries related to the school's academics and other co-curricular activities. **All the parents must make sure to save the contact numbers of the class teachers on their phones so that the WhatsApp broadcasting messages can be received.**
- In case of any further clarification or queries, parents may write to the following email IDs:
For Classes KG I & KG II - vp.pre-primary@ismoman.com (VP -Pre-Primary Sec.)
- avp.pre-primary@ismoman.com (AVP Pre-Primary Sec.)
For Classes I to IV - vp.primary@ismoman.com (VP Primary Sec.)
- avp.primary@ismoman.com (AVP Primary Sec.)
For Classes V to VIII - vp.middle@ismoman.com (VP - Middle Sec.)
- avp.middle@ismoman.com (AVP - Middle Sec.)
For Classes IX to XII - vp.senior@ismoman.com (VP - Senior Sec.)
- avp.senior@ismoman.com (AVP - Senior Sec.)
- All students are required to come to school in uniform (Regular or PE Uniform) as per the schedule at all times. Students of Classes I to VIII are allowed to wear normal and modest clothes on their birthdays. No electronic gadgets are allowed in School. Students are not allowed to wear any bracelets, wristbands, rings, fancy jewellery, or gold ornaments. Girls are permitted to wear a pair of earrings and a thin chain with a single pendant.



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- Parents are required to make the necessary transport arrangements for their children as per the school timings provided. The students are allowed to wait in the A Block Multipurpose Hall or in the waiting area in front of the fee counter.

■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has an Appeal Committee to address the concerns of children/parents regarding the marks awarded in the **Term Examinations (Classes V to XII) conducted by the school**. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for internal assessments (class work, project work, practical, notebook, portfolio, etc.) and for the examinations conducted by the CBSE.

The details of the above committee have already been shared with the students and parents. For any further queries, parents can contact the respective AVP/VP.

SPONSOR A CHILD WITH EDUCATION

Young Communitarians of Indian Schools (YCIS) is an initiative of the Board of Directors, Indian Schools, Oman formulated with the vision of inculcating values of social service and civic responsibility among the students.

The YCIS team of Indian School Muscat has taken up a noble mission to share resources and help underprivileged students. Hundreds of our parents are unable to pay their wards' school fees due to genuine hardships arising from an unforeseen change of circumstances. This charitable endeavor requires a great deal of support and involvement from your end. Your support in this regard can be a quarterly, half-yearly, or annual fees of our well-deserving students.

The fee can be paid online or through a cheque in favour of “**Indian School Muscat**” or at the school fee counter mentioning “**Sponsor a Child Initiative**”.

Please send an email with details of payment for all online transactions. For any queries, please contact the Senior Vice Principal (Admin) or through email- sponsorachild@ismoman.com





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■ MEETING PARENTS

Parents can meet the School Management Committee and School Administration on the **3rd Monday of every month at 6.00 p.m.** to discuss suggestions, improvements, or concerns about the school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to chairwelfare.smc@ismoman.com).

Location: Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Kind regards,



Rakesh Joshi
Principal

ACCOLADES

1	*Vinesh Arumugam (V F), Priysha Nikhil Pawani (VIII H) and Tejasree (VI B) secured the bronze Medal in the India's International Groove fest (IGF) Dance competition held in KUALA LUMPUR- MALAYSIA on 19 th November 2024.
2	*Nial Delicious of Class IV – L participated in Dance Mania 2024 competition organized by Indian Social Club, Oman and was the First Runner – up in Group Dance in the age group 9 – 12 years category and was the winner in Duet Dance in the category below 13 years age group.
3	*Madhurissa Santhanam. V of Class IV – M participated in a Badminton tournament conducted by AMM Sports Arena and was declared as the Runner – up.



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4	*Chaitanya of XI C bagged the award for outstanding delegate in the MUN organized by Indian School Al Wadi Al Kabir.																																							
5	*Atharv of class X participated in World Amateur Chess and secured 12 th position and increased his FIDE rating.																																							
6	*Harsh S of class IX, Tejasswini of class IX and Sahana Rajmohan of class XI qualifies for the next level of CBSE Heritage Quiz.																																							
7	*Chrisann Lara of class X F finished 8 th position in 100m freestyle in CBSE National Swimming Competition 2024-25 at Bhubaneshwar, Orissa.																																							
8	*Niranjana Sivan of Class IV J won Gold in the PDO tennis tournament 2024-25.																																							
9	*Kavin Raj of Class IV E won the silver trophy in the PDO tennis tournament 2024-25.																																							
10	*Lavishka Jiss of Class VII F, Shandra Jiss of Class XI D and Evelia of Class X H won the individual championship in the CBSE Oman Cluster Athletic meet in the under-14, 17 and 19 categories respectively.																																							
11	*Under 19 Basketball- Boys Team secured third place in the Srilankan School Muscat Basketball tournament 2024-25.																																							
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المدرسة الهندية – مسقط

INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

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P.O. Box: 2470, Ruwi, Postal Code: 112, Sultanate of Oman - Tel.: 24784097, 24784069, 24784055, 24702567 - Fax : 24794919
Email : ismoman@omantel.net.om Website: www.ismoman.com



13 *Invitational Relay at Srilankan School Muscat Sports Day

OVER 15 GIRLS RELAY:

NO	NAME OF THE STUDENT	CLASS
1	Lavishka Jiss	VII F
2	Hifza Aysha	VIII H
3	Zerin Karukappadath Nishad	VI F
4	Jessel Ruth Pinto	VII H
5	Sanvi Ganesha Sheregar	VIII B

14 *Invitational Relay at Indian School Darsait Sports Day

UNDER 14 BOYS – GOLD MEDAL

NO	NAME OF THE STUDENT	CLASS
1.	Ranesh Saravanan	VIII H
2.	Christy Bobby	VIII M
3.	Evaan Martin	VIII G
4.	Ashmith Udhakar Poojary	VIII G

15 *Invitational Relay at Indian School Wadi Kabir

GIRLS TEAM – SILVER MEDAL

NO	NAME OF THE STUDENT	CLASS
1.	Sowmya Jeyaganesh	V C
2.	Azza Shijas	V N
3.	Sarah Braganza	V E
4.	Tharunika	V C

BOYS TEAM – BRONZE MEDAL

NO	NAME OF THE STUDENT	CLASS
1.	Jas Vijesh Kanakia	V E
2.	Advaya Gurudas Pejathaya	V B
3.	Mifzal Ibrahim	V A
4.	Roger Samuel Ricky	V L



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13 *Invitational Relay at Indian School Seeb Sports Day

UNDER 14 BOYS: GOLD MEDAL

NO	NAME OF THE STUDENT	CLASS
1.	Evaan Martin	VIII G
2.	Nibin Santhosh	VIII J
3.	Rohit Narayan	VIII F
4.	Jerome David Sony	VII M
5.	Christy Bobby	VIII M

Under 14 Girls: GOLD MEDAL

NO	NAME OF THE STUDENT	CLASS
1	Lavishka Jiss	VII F
2	Hifza Aysha	VIII H
3	Zerin Karukappadath Nishad	VI F
4	Jessel Ruth Pinto	VII H
5	Sanvi Ganesha Sheregar	VIII B

14 *Pranavi of Class XII J won second prize in the Fourth Edition of Art competition organized by ASAS Dubai.

*The students participated in the above external events and competitions based on their individual interests.